

## Beacon Zoom Orientation Information (Updated 2020-04-09)

To promote connecting within, **we have created an online account on the platform Zoom**. People can access it via the web or can phone in.

**We are using the Beacon Zoom account for Sunday services, committee and regular small group meetings, weekly check-in gatherings**, as well as other social gatherings we hope to have in the coming weeks.

**We recognize there will be a learning curve in using new technology and we will be offering opportunities to learn more about how to connect via Zoom**. Watch the website, [beaconunitarian.org](http://beaconunitarian.org) and the weekly Beacon This Week email for more information.

### Directions on how to access Zoom if you've never used it before:

**First, please create a free Zoom account at zoom.us**. Here is a 2 ½ minute video to help you: <https://youtu.be/qsy2Ph6kSf8>

If you have never been in a Zoom meeting before, we suggest you watch this 3-minute video. Be sure to download the Zoom application before the meeting---it explains how in the videos:

[https://youtu.be/Rzk4vdTli0c?list=PLKpRxBfeD1kEM\\_I1Ild3N\\_XI77fKDzSXE](https://youtu.be/Rzk4vdTli0c?list=PLKpRxBfeD1kEM_I1Ild3N_XI77fKDzSXE)

Then you'll know how to get into the Zoom meeting. Then join the Zoom room by following the link at least 5 minutes before the call so we can orient you to some Zoom features.

**For increased security due to recent unwelcome interruptions of Zoom sessions**, please note Beacon's Zoom sessions now have **passwords** (so please don't share those on social media or other public forums) - thank you! To get the password to the Zoom sessions, in advance please contact the leader of the small group/committee, check the Beacon This Week email for Sunday services, or contact our admin support staff, [adminsupport@beaconunitarian.org](mailto:adminsupport@beaconunitarian.org)

When it gets to the day, please follow the Zoom link provided for that meeting or the Sunday service.

**If you are phoning in**, dial 778-907-2071 (in B.C.) and then enter the Meeting ID number that is emailed out for that meeting or this Meeting ID for Sunday services, and the password.

If you are connecting by phone from another province or country, find the local number (long distance charges will apply): <https://Zoom.us/u/a1iomdDtr>

**We look forward to using our creativity as we experiment with new ways to connect and care within our beloved Beacon community.**